

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 21, 2013 AT 6:00 P.M. IN THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS

The meeting was called to order by Mayor Erskine at 6:02 p.m. with the following present:

Mayor, Rod Erskine  
Council Member, Justin Ray  
Council Member, Sandra Joachim  
Council Member, Harry Beckwith  
Council Member, Jill Klein

City Manager, Mike Castro, PhD  
City Secretary, Lorri Coody

Council Member, Sheri Sheppard was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Michael Brown, Director of Parks and Recreation; and Bob Blevins, Information Technology Director.

Isabel Kato, Director of Finance was not present at this meeting.

**B. BUDGET ITEMS - CONTINUED**

**2. Departmental Presentations:**

**g. Public Works** – Public Works Director, Danny Segundo, gave the presentation for the Public Works Department. He began with an update of the Capital Improvement Program (CIP) for the Utility Fund as follows:

- Televising Sewer Line - \$25,000
- Castlebridge WWTP Air Diffuser - \$30,000
- Philippine List Station Cleaning - \$20,000
- Castlebridge Generator - \$200,000
- Hillcrest Lift Station - \$60,000
- Seattle Water Plant - \$22,000
- Relocation of Water Lines - \$135,000

He explained that most of the CIP projects were moved from this year to next year due to the US 290 expansion project and the expenses incurred with Segment 6.

Mr. Segundo then gave an update with the Phase III \$6.5M Street Improvement CIP Project as follows:

- Under Budget (8%) Per Line Item
- On time
- Street Lighting Issue
- Punch List Stage
- May Target End Date

In completing the CIP updates, Mr. Segundo presented information about the Public Works Department listing the areas of responsibility. He then explained potential 2012-2013 and 2013-2014 budget issues for his department.

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Council asked about the SPCA Guidelines, which was one of the issues. Mr. Segundo explained that the changes require that any animal brought to the SPCA must have heart worm vaccinations and the first round of vaccinations before they will be accepted. The current charge by the SPCA is \$140, but this rate could go to several hundred per animal. The City processes approximately three (3) per month.

Mr. Segundo updated Council on progress made for his department's 2012-2013 Supplementals and he outlined the items for which he will request supplementals in 2013-2014.

He closed his presentation listing future areas of concern for the Public Works Department as follows:

- Development of Jersey Crossing Work Load Increase
- Interconnect at Village?
- Capital Improvement Projects "Status Evaluation"
- Design of Taylor Road Facilities
- Vactor Truck
- Duce Trucks Replacement
- Mini Excavator (utility)
- Segment 7

Council engaged in discussion about the City's water plants and the ability of these plants to service the City. Mr. Segundo told Council that should there be an issue with the City's water-interconnect line with the City of Houston, the City of Jersey Village West Road Water Plant is capable of servicing the City with water during such an emergency.

Discussion was also had concerning those US 290 Expansion Project expenses that would be considered reimbursable by TxDOT to the City of Jersey Village. The Council wondered how long it would take to get the reimbursed funds. Staff informed Council that it is not known at this time. Accordingly, provisions have been made to fund Segment 6 and Staff is suggesting that Council go out for debt that is "callable at any time" in order to fund Segment 7.

Council asked about the \$200,000 generator that was removed from this year's budget. Council wondered if this generator is needed. Mr. Segundo explained that the generator was placed in the budget due to state mandates. It will need to be purchased in the next 2 or 3 years in order to satisfy this mandate.

Phase 3 of the City's Street Improvement Project was discussed. All streets desired, with the exception of Elwood, were included in this Phase. Nonetheless, City Manager Castro told Council that there are still streets within the City that need repair. A Phase 4 project could include streets from either the Seattle Street Area or from Rio Grande/Wall Street Area. The project would depend upon Council's focus – flooding issues or street repairs. Council

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engaged in discussion about the streets and which ones need repair and what the focus should be. The consensus was that the most urgent streets have been repaired and that Phase 4 of the Street Improvement Project is another 4 to 5 years out.

Council then discussed the “cut through” at the golf course. There was concern about whether this “cut through” should be left open or if it should be closed. Many solutions were discussed with the consensus that the best solution is the current solution.

Discussion was had about the plans to replace the golf course fence. At one time there were plans to replace this fence in segments with chain link fencing. Michael Brown, Director of Parks and Recreation explained that this is something that is still in the plans for the future.

In closing the budget talks, City Manager Castro spoke to the TxDOT Utility Agreement that is currently being processed by staff. He told Council of the need to get this agreement processed and explained of the possibility of a 50/50 reimbursement on some expenses that were originally thought to be non-reimbursable.

**ADJOURN**

Mayor Erskine announced that there is no need for the May 22, 2013 meeting. With no other items on the agenda, the meeting was adjourned at 7:05 p.m.

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Lorri Coody, City Secretary